

<b>Event organiser</b>	
<b>Event venue</b>	
<b>Coach names and quals</b>	
<b>Helper names and roles</b>	

**TANDRIDGE CANOE AND KAYAK CLUB**

**TRIP NAME AND DATE**

<b>Participant Name</b>	<b>Star level</b>	<b>Achievements</b>	<b>Award attained during event</b>

<b>KIT EVALUATION</b>	
Record any damage / repairs required here	
Record any comment for next time here	
Record any new purchases required here	
<b>FOOD EVALUATION</b>	
Record comments on food here	
<b>ACTIVITIES EVALUATION</b>	
What worked well	
What needed improvement	
Plan for next time	
<b>SAFETY COMMENTS</b>	
Record any concerns here	